

Process to Claim Funds & Reactivation of Inoperative Account

Kindly use the below application form & visit the nearest branch of BANK OF AMERICA N.A. India along with the requisite Original KYC documents to claim the funds.

Basic KYC documents:

➤ **For Individual Account:**

Latest coloured passport size photo
Self-attested ID
Self-attested address proof
Self-attested PAN
CKYC forms

➤ **For Corporate Account:**

PAN card of the company
Certificate of Incorporation
Memorandum and Articles of Association
Board resolution/Power of Attorney
KYC Application Form for Legal Entities
Consent Letter for Legal Entities to download from CKYC.
Registered/communication Address Proof & Principal place of business.
Identification documents of authorized signers
List of Directors/Details of Senior management
Specimen Signatures of all the Authorized Signatories

For Individual and Corporate Accounts, the above-mentioned KYC documents are not the exclusive list. There may be further requirement basis the scrutiny of the account.

For any Regulatory Sanction account activation, Release order from the Regulatory authority will be an additional mandatory document along with the other KYC documents mentioned above.

Date:

To,

The Branch Manager,

Bank of America,

_____ Branch

Dear Sir,

Sub: - Application to activate the a/c _____

With reference to above, I/we request for activating my/our account. I/We confirm that I am/We are the legal owners of the monies lying to the credit of above account.

I/We hereby furnish reason for not operating my / our account for ___ years: - _____

_____.

I am / We are submitting herewith copies of documents as required under RBI's guidelines on Customer Identification Documents and as required by your bank. The originals are also enclosed for your verification.

I / we request the Bank to remit the balance available in the captioned account by the below mentioned mode:

- Demand Draft / Bankers Cheque
- NEFT / RTGS transfer: Account number: _____ IFSC Code:
_____ Bank Name and Branch: _____
- Re-activation and operation of Account
- Any other mode (Please specify): _____

I / We extend my / our complete co-operation in verifying claim / credentials.

Yours faithfully,

Encl: - 1.

2.